Inspection Summary Report

Inspection Identification:

Project: ____________________________
Inspection ID: ______________________
Meeting Date: ______________________

Work Product Description:

Inspectors             Signature             Preparation Time
1. Author:             ___________________            ___________________        _______ hours
2. Moderator:          ___________________            ___________________        _______ hours
3. Recorder:           ___________________            ___________________        _______ hours
4. Reader:             ___________________            ___________________        _______ hours
5. Inspector:          ___________________            ___________________        _______ hours
6. Inspector:          ___________________            ___________________        _______ hours
7. Inspector:          ___________________            ___________________        _______ hours

Inspection Data

Pages or Lines of Code:            Meeting Time:        _______ hours
Planned for Inspection:  _____
Actually Inspected:  ____

Total Planning Effort:        _______ labor hours
Total Overview Effort:        _______ labor hours
Total Preparation Effort:      _______ labor hours
Actual Rework Effort:         _______ labor hours

Product Appraisal

ACCEPTED
___ as is
___ conditionally upon verification

NOT ACCEPTED
___ reinspect following rework
___ inspection not completed

Verifier: ______________________________

Projected Rework Completion Date: ____________